

# LOAN ADJUSTMENT FORM

All PLNU Certified Loans: *For borrowers who wish to adjust eligible loan funds*



PLEASE COMPLETE FORM IN INK AND PRINT LEGIBLY.

|                                  |                     |                    |
|----------------------------------|---------------------|--------------------|
| DATE OF REQUEST                  | BEST CONTACT NUMBER | SFS CONTACT PERSON |
| STUDENT'S FULL NAME (LEGAL NAME) |                     | STUDENT ID#        |

**FOR PARENT (PLUS) LOAN BORROWERS ONLY:**  
PARENT'S FULL NAME (LEGAL NAME)

### LOAN TYPE & LENDER

- Subsidized Stafford     Unsubsidized Stafford     PLUS     Alternative Loan     Grad PLUS

LENDER: \_\_\_\_\_

### ADJUSTMENT:

Indicate academic year you wish to make the change \_\_\_\_\_

- Session to be Adjusted     Award Year     Fall     Spring     Summer

- Adjustment Type     Increase     Decrease     Additional Eligibility     Other \_\_\_\_\_

Current Amount    \$     Desired Change    \$     New Total Award    \$

### REASON FOR LOAN CANCELLATION/ADJUSTMENT/COMMENTS:

- Credit Balance     Don't need anymore     Other: \_\_\_\_\_

### SIGNATURES

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PARENT'S SIGNATURE (For PLUS ONLY) \_\_\_\_\_ DATE \_\_\_\_\_

### FOR OFFICE USE ONLY

Date Processed on ELM:     Initials:   
Date Certified (if new amount)     Initials:   
Transaction Type:     Non-Cash     Cash

Notes:

Rev. 10/22/2008 dr

**Please Return Completed Form to Your PLNU Regional Center:**

**PLNU Arcadia**  
225 E Santa Clara St.  
Arcadia, CA 91006  
Phone: 626.821.8240  
Fax: 626.821.8249

**PLNU Bakersfield**  
5080 California Ave., Ste. 104  
Bakersfield, CA 93309  
Phone: 661.321.3482 or 3484  
Fax: 661.321.3489

**PLNU Inland Empire**  
495 E Rincon St., Ste. 204  
Corona, CA 92879  
Phone: 951.273.7568  
Fax: 951.735.0072

**PLNU Mission Valley**  
4007 Camino del Rio S., Ste. 102  
San Diego, CA 92108  
Phone: 619.563.2845 or 2849  
Fax: 619.563.2898