

POINT LOMA NAZARENE UNIVERSITY
Institutional Review Board (IRB)

SECTION A:
EXEMPT FROM FURTHER, DETAILED REVIEW
(see Federal Law 45 CFR 46.101 b at website below)

1. Indicate on the proposal cover sheet by number into which of the six exempt categories listed in 45 CFR 46.101(b) you believe this research best falls (Click *Regulations* at <http://www.hhs.gov/ohrp>.)
2. Attach a **succinct** description of the proposed research. Be sure to include the following:
 - a. Who are the participants and how will you recruit them?
 - b. What will the participants do or how will you interact with the participants?
 - c. What steps will you take to assure that participation is voluntary?
 - d. How will debriefing be handled?
 - e. Attach copies of questionnaires or other materials that will be used (such as interview questions or topics, experimental stimuli or other instruments).
3. Send ONE PAPER copy of the proposal to the chair of the IRB.
4. Once a description of your proposed research has been filed with the IRB and approved by the chair, your project will be approved for one year. After one year, you must fill out a summary of your project or fill out a continuation form and submit this to the IRB.