

# ***REQUIREMENTS AND PROCEDURES***

As a Christian institution providing higher education in the liberal arts and selected professional areas, Point Loma Nazarene University offers admission to qualified applicants of moral character, personal maturity, and intellectual ability. Preference is given to those who share the ideals and objectives of the University, and whose self-directive capabilities might enable them to profit in an optimal way from its total program of learning and developmental experiences. The Enrollment Management Committee of the faculty has ultimate responsibility for admission and readmission to the University. The University maintains a policy of non-discrimination in the admission of students.

All necessary forms in the process of application may be obtained from the Admissions Office. In preparation for initial entrance or readmission, applicants are encouraged to file the appropriate forms early in the process. Admission to the University does not in itself assure the student of housing, financial aid, or other necessary arrangements. It is the responsibility of the applicant to make such arrangements with the appropriate office. March 1 is the priority deadline for admission to the University for the fall semester.

## **Admission to Freshman Standing**

Students may apply as early as the fall semester of their senior year in high school or one year prior to transfer from another college or university. First-year applicants may apply for early action or regular admission. Early action is an option reserved for students who have made Point Loma Nazarene University one of their top choice institutions providing notification by January 15. The deadline for early action is December 1 and requires receipt of all admission materials, including transcripts and test scores. Applicants for the March 1 regular admission deadline and those not offered admission through early action may receive notification on or before April 1. Students seeking admission to the University following their secondary education must file the following with the Admissions Office:

- a formal application for admission;
- two recommendations;
- official SAT and/or ACT score reports;
- a high school transcript or its equivalent; and
- a formal interview.

The University expects applicants for admission to follow a typical preparatory course of study during their high school years. This should include the following program:

English	4 years
One foreign language	2 years
History	1 year
Algebra	1 year
Geometry	1 year
Laboratory science	1 year

Note: Students who plan to major in mathematics or any of the sciences should include at least three years of mathematics and laboratory courses in physical or biological sciences in their high school programs.

Students who are admitted with any deficiencies in the above preparatory pattern may be required to make up such deficiencies either by taking certain courses or by demonstrating a minimum level of proficiency through acceptable scores on standardized achievement tests.

Freshmen entering Point Loma from accredited high schools have an aggregate GPA of above 3.750 and an average score of 1160 on the SAT examination.

## **Admission of Transfer Students**

Students seeking admission from accredited colleges and universities must file the following with the Admissions Office:

- a formal application for admission;
- two recommendations;
- official SAT and/or ACT score reports and a high school transcript (for students with less than 36 completed semester units at application);
- official transcripts of all post-secondary course work; and
- a formal interview.

Students from accredited colleges and universities may be considered for admission provided a GPA of 2.000 has been maintained in all previous course work. Transfer applicants who have met all priority deadlines will receive notification between February 1 and April 1. The University has developed articulation agreements with a number of community colleges. Transcripts submitted from non-accredited institutions

are evaluated on an individual basis. Transcripts from universities outside the United States must be evaluated for the student by an independent evaluation service approved by Point Loma. Transfer students who do not have all official transcripts on file with the Admissions Office before initial registration may be admitted but will not be allowed to register for the following semester until all transcripts are on file. Issues related to proper placement are addressed below under "Placement."

Students from community colleges may transfer in a maximum of 70 applicable units toward the baccalaureate degree at Point Loma. All courses taken at a community college transfer as lower division units only.

### **Admission of International Students**

Point Loma Nazarene University welcomes students from all over the world. Students for whom English is not the native language must demonstrate English language proficiency by taking the Test of English as a Foreign Language (TOEFL), available through the Educational Testing Service, Box 955, Princeton, New Jersey 08540. A score of 550 on the paper-based TOEFL is required, or 216 on the computer-based exam, or 80 for the TOEFL Internet Based Test (iBT). International students seeking admission to the University must file the following documents with the Admissions Office:

- a formal application for admission;
- two recommendations;
- official transcripts (high school or university) ;
- SAT/ACT scores or official TOEFL scores (for non-native speakers);
- an affidavit of support; and
- a report from a transcript evaluation service.

It is the responsibility of students who submit transfer courses from a university outside the United States to have transcripts evaluated by an approved evaluation service. Students should contact the Admissions Office or the Records Office for evaluation applications from various services or contact those agencies directly, at [www.ece.org](http://www.ece.org) or [www.wes.org](http://www.wes.org).

### **Readmission to the University**

Students who leave the University must apply for readmission through the Office of Admissions, meeting calendar deadlines and making deposits as required. Students whose continuous enrollment is not interrupted by more than two consecutive semesters may remain under their declared applicable Catalog. Those who are readmitted after three or more semesters of non-attendance return under the Catalog in effect at the time of readmission.

- Special Features
- Off-Campus Cooperative Programs
- Credit from Other Sources
- Majors and Minors