

Point Loma Nazarene University

PRIVACY POLICY

Your right to privacy and confidentiality is a high priority at Point Loma Nazarene University. Policy on disclosure of information conforms to the University's policies and state and federal law.

Except as noted below, no information regarding a student's disability or use of services will be released to parties outside of the University without prior written consent:

- Information may be shared in the course of consultation with or referral to other appropriate professionals, when in the best interest of the student.
- For the purpose of providing priority registration when appropriate and other academic services which benefit the student, I.D. numbers of those eligible are provided to the Records Office. However, **NO** record of disability appears on any academic transcript or permanent document maintained by the Records Office.
- For legally mandated audits, I.D. numbers may be provided to the Provost
- When required by court order, the specific information requested may be released.
- In extreme situations where immediate harm to self or others may result, the law may require that essential information be reported to appropriate parties.

If you have questions or concerns regarding your privacy or the limits of confidentiality, we encourage you to discuss these with your ADA Departmental Point of contact.

INFORMED CONSENT

I have read and I understand the confidentiality policy as stated above.

Print Student Name

Student Signature

Date