

**POLITICAL SCIENCE INTERNSHIP PLACEMENT LISTING**

Department of History and Political Science  
Point Loma Nazarene University  
3900 Lomaland Drive  
San Diego, CA 92106  
PHONE: (619) 849-7589 FAX: (619) 849-2554  
Internship Director: Lindsey Lupo, PhD

**PLEASE PRINT OR TYPE**

Organization: \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Description of Organization:

Hours per week: <10 \_\_\_\_ 10 \_\_\_\_ 15 \_\_\_\_ 20 \_\_\_\_ flexible \_\_\_\_ other: \_\_\_\_\_

Is it possible for the intern to work evening or weekend hours? Yes \_\_\_\_ No \_\_\_\_

Minimum GPA required: No minimum \_\_\_\_ 2.5 \_\_\_\_ 3.0 \_\_\_\_ 3.5 \_\_\_\_

Please list any special skills required: \_\_\_\_\_

Describe activities interns may perform (please be as specific as possible):

- |                                     |         |                   |
|-------------------------------------|---------|-------------------|
| 1. Project work                     | _____ % | Notes or Details: |
| 2. Public relations                 | _____ % |                   |
| 3. Clerical work (No more than 30%) | _____ % |                   |
| 4. Constituent casework             | _____ % |                   |
| 5. Contact with public              | _____ % |                   |
| 6. Writing and Research             | _____ % |                   |
| 7. Other                            | _____ % |                   |

**What will students learn by interning with your office or organization?**

**Please check your preference for student inquiries:**

Students should call the contact person listed above to verify availability and arrange for an initial interview

Students should fax/ email/ send their resumes and you will call them to set up an interview

The internship director should screen applicants and contact you on behalf of the student

**Please check one of the following:**

Students need to apply a few weeks before the semester begins to allow for paperwork processing

Students can either apply before the semester begins or during the first two weeks of the semester

**Please check one of the following:**

We require that interns be enrolled in a course that awards credit for completing an internship

We do not require that students be enrolled in an internship course

**How many interns can you normally accommodate each quarter?** \_\_\_\_\_

**How competitive is receiving an internship at your organization?**

We always have more intern applications than we can accommodate

We usually are able to accept most interns who apply

It varies from month to month

**Are there any other comments you would like to make?**