

KIMBERLY S. HOGELUCHT

11155 Corte Cangrejo
San Diego, CA 92130
858-349-6831
khogeluc@pointloma.edu

EDUCATION

Doctor of Philosophy, Leadership Studies and Education Sciences

May 2011

- University of San Diego ~ San Diego, California
- GPA 3.93/4.0

Master of Arts, Speech Communication

May 1994

- San Diego State University ~ San Diego, California
- GPA 3.78/4.0

Bachelor of Arts, Speech Communication ~Minor, English

May 1991

- Iowa State University ~ Ames, Iowa
- GPA 3.72/4.0
- Minor: English
- Teaching Credential: Speech/English/Drama

EXPERIENCE

POSITIONS HELD:

POINT LOMA NAZARENE UNIVERSITY ~ San Diego, California

1996-Present

Associate Dean of Undergraduate Business Education, 2018-Present

Director of Bachelor of Business Administration Program (2+2) Program, 2018-Present

Professor of Business, 2014-Present

Associate Professor of Business, 2010 - 2014

Assistant Professor of Business, 2006 - 2010

Adjunct Faculty, 1996 - 2006

SAN DIEGO STATE UNIVERSITY ~ San Diego, California

1994-2000

Adjunct Faculty

UNIVERSITY OF SAN DIEGO ~ San Diego, California

1996-1999

Adjunct Faculty

MIRA COSTA COMMUNITY COLLEGE ~ Cardiff, California

1994-1998

Adjunct Faculty

GROSSMONT COMMUNITY COLLEGE ~ El Cajon, California

1998

Adjunct Faculty

SAN DIEGO STATE UNIVERSITY ~ San Diego, California

1992-1994

Teaching Associate

Trained all incoming Teaching Associates

COURSES DESIGNED & TAUGHT:

BUS 489: Business Internship Course

- Junior/Senior level course designed to expose students to a work environment where they can exercise the theories and skills they have learned in the classroom.
- Supervise approximately 160 internships annually.
- Deliverable for the business internship course includes a professional portfolio comprised of a resume, cover letter, letters of recommendation, mission/vision/values/goals paper, target industry information, informational interview report, internship reports, timesheets, and supervisor evaluations.

BUS 313: Business Communication

- Junior/Senior level course designed to promote professional oral and written communication in business settings.
- Core course for students in majoring in Business Administration as it addresses the “nuts and bolts” of effectively communicating in professional settings.
- Assignments include cover letter and resume writing, informational interviews, mock interviews, and formal business reports with accompanying presentations.

MASOL 601: Assessing Leadership Skills, M.A. Course

BAMRD 301: Personal Leadership Development

BAMRD 300: Business & Professional Writing

BAMRD 303: Interpersonal Communication (Designed Only)

Bus. 603: Business Basics—Business Communication, MBA Course

- Master’s level course designed to help graduate students develop or polish their communication skills and to help them identify the areas they should continue to improve as they complete the MBA program and pursue their professional career.
- Required Business Basics course includes: professional presentations, customized communication skills training, and application of communication theory into the workplace.

Comm. 365: Advanced Public Speaking

- Junior/Senior level course designed for advanced training in informative, persuasive, and professional report writing.
- Includes informative and persuasive speaking, press release writing, resume writing, and committee simulations.

Comm. 315: Communication in the Classroom

- Junior/Senior level course designed to help prospective teachers effectively communicate with students in the classroom.
- Requires individual assignments and group training seminar on effective communication strategies for the classroom.

Comm. 115: Interpersonal Communication

- Freshman/Sophomore level course designed to introduce interpersonal concepts and improve interpersonal communication skills.
- Involves application assignments and a formal group research project.

Comm. 100: Principles of Human Communication

- Freshman/Sophomore level course designed to introduce communication concepts and to improve communication skills in professional settings.
- Requires three presentations: informational, persuasive, and demonstration speeches.

Comm. 090: Speaking with Confidence

- Team taught course designed for students with high levels of communication apprehension.
- Utilizes various approaches to address students' communication apprehension needs.

TEACHING EFFECTIVENESS:

***Recipient of Accreditation Council of Business Schools and Programs (ACBSP) Teaching Excellence Award—Region 7 (2012)** (Region 7 includes: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, Oregon, Utah, Washington, Wyoming, Alberta, and British Columbia)

Course Evaluation Summary

**SIR II Average Scores for 27 classes over past 5 years at Point Loma Nazarene University*

**All evaluations on file in the Dean's Office*

Area of Assessment: **Average Scores from 27 class sections (518 students)**
1=ineffective to 5=Very Effective

Course Organization and Planning:

- The instructor's explanation of course requirements: 4.81
- The instructor's preparation for each class period: 4.86
- The instructor's command of the subject matter: 4.83
- The instructor's use of class time: 4.62
- The instructor's way of summarizing or emphasizing points: 4.72

Communication:

- The instructor's ability to make clear presentations: 4.87
- The instructor's command of spoken English: 4.95
- The instructor's use of examples to clarify course material: 4.78
- The instructor's use of challenging questions or problems: 4.38
- The instructor's enthusiasm for the course material: 4.91

Faculty/Student Interaction:

- The instructor's helpfulness and responsiveness to students: 4.87
- The instructor's respect for students: 4.91
- The instructor's concern for student progress: 4.76
- The ability of extra help for this class: 4.64
- The instructor's willingness to listen to students: 4.81

SCHOLARSHIP & PROFESSIONAL ENGAGEMENT

PUBLICATIONS AND COMPETITIVELY SELECTED PAPERS/PRESENTATIONS:

Hogelucht, K. S. & Marshall, L. (October 11, 2018). "Department-Wide Involvement in the Assessment Process to Ensure Continuous Improvement of Knowledge, Values, and Skills for Tomorrow's Leaders," ACBSP Region 7 Conference, October 11-12, Kapolei, Hawaii.

Hogelucht, K. S. Presentation (November 10, 2017). "Teaching and Learning in an Appropriate Global Setting: Merging Content and Context," International Conference for the Accreditation Council for Business Schools and Programs (ACBSP) held in Toronto, Canada.

Havens, B. & Hogelucht, K.S. (October 20, 2017). "More than the bottom line: Infusing Biblical values into business content Using Devotions and Faith Reflections in an Online Environment." Christian Business Faculty Association Conference, October 19-21, San Diego, CA. Received award for "Best Conference Paper" *Peer-reviewed, double-blind process.

Hogelucht, K.S. & Marshall, L. (April 21, 2017). "It Takes a Village:" A Look at One Department's Effort to Successfully Involve Its Faculty in the Important Process of Assessment," WSCUC Academic Resource Conference, April 19-21, San Diego, CA.

Hogelucht, K. S. Presentation (November 5, 2016). "Preparing Business Students to Stand-Out in the Career Search Process by Leveraging Study Abroad Experience," International Conference for the Accreditation Council for Business Schools and Programs (ACBSP) held in Cancun, Mexico.

Hogelucht, K. S. Paper and Presentation. (November 27, 2015). "The Use of ePortfolios as a Creative Way of Displaying Knowledge and Experience in a Business Internship Class," International Conference for the Accreditation Council for Business Schools and Programs (ACBSP) held in Barcelona, Spain. Received award for "Best Conference Paper." Published in the 2015 International Conference Proceedings. *Classified as a peer-reviewed, double-blind journal.

Hogelucht, K. S, Paper and Presentation. (November 25, 2014). "Unique Business Assignment Fosters "Partnerships" Between Students and Business Professionals Leading to Internship Offers and Career Affirmation," International Conference for the Accreditation Council for Business Schools and Programs (ACBSP) held in Athens, Greece. Received award for "Best Conference Paper." Published in the 2014 International Conference Proceedings. *Classified as a peer-reviewed, double-blind journal.

Hogelucht, K. S. (June 2014). Best of Regions Series: "Strategies for Student Engagement and Retention in a Business Communication Hybrid Course Pilot." Invited to speak as part of ACBSP's "Best of the Regions Series" at the Annual Conference in Chicago, Illinois.

Hogelucht, K. S. & Lehman, S. (April 25, 2014). "The Value of Effective ePortfolios." WASC Academic Resource Conference held in Los Angeles, CA.

Hogelucht, K.S. & Lehman, S. (January 29, 2014). "Students Engaged: One Institution's e-Portfolio Story." 2014 Best Practices Webinar Series. Live Text.

Hogelucht, K. S, Paper & Presentation. (November 24, 2013). "Strategies for Student Engagement and Retention in a Business Communication Hybrid Course Pilot," International Conference for the Accreditation Council for Business Schools and Programs (ACBSP) held in Brussels, Belgium. Published in the 2013 International Conference Proceedings. *Classified as a peer-reviewed, double-blind journal. *Received Award for "*Best Conference Presentation.*"

Hogelucht, K. S. Panelist, (October 18, 2013). "Paradigms in Higher Education: The Appropriateness of Consumer Mentality as a Paradigm for Christian Higher Education," Christian Business Faculty Association's Annual Conference to be held at Olivet Nazarene University in Bourbonnais, Illinois.

Hogelucht, K. S. (October 19, 2013). "Unique Networking Assignment Gives College Students an Edge in the Job Search Process." Christian Business Faculty Association's Annual Conference to be held at Olivet Nazarene University in Bourbonnais, Illinois.

Hogelucht, K. S. & Lehman, S. (July 22, 2013). "Tips on Transitioning to the Use of Live Text ePortfolios for a College Business Internship Course." Live Text Annual Conference, Chicago, Illinois.

Hogelucht, K. S. (2012). "What I didn't learn in college: A field guide to employment for the college student." Lap Lambert Academic Publishing: Saarbruchen, Germany.

Hogelucht, K. S. (2011). "Tapping the hidden job market through informational interviews: A qualitative examination of students' and professionals' perspectives." Lap Lambert Academic Publishing: Saarbruchen, Germany.

Hogelucht, K. S. & Geist, P. (Winter, 1997). "Discipline in the classroom: Communicative Strategies for negotiating order." *Western Journal of Communication*, 61 (1).

Hogelucht, K. S. (1995). "Managing classroom discourse: An examination of teacher/student interaction." Bloomington, IN: Indiana University, Smith Research Center. (ERIC Doc. Reproduction Service).

Hogelucht, K. S. (1994, February). "Managing classroom discourse: An examination of teacher/student interaction." Competitively selected as a Top Four Student Paper, presented at the Western States Communication Association Convention, San Jose, CA.

Hogelucht, K. S. (1993, November). "Beliefs, constraints, and strategies of caregiving." Competitively selected as a Top Four Student Paper, presented at the Speech Communication Association Conference, Miami Beach, FL.

PROFESSIONAL PRESENTATIONS IN COMMUNITY:

Guest Speaker. "Resume Writing and Interviewing" (February, 2019) Canyon Crest Academy. Business Management Class.

Video Appearance. “**Making a Positive Impact on Student Learning Via Live Text.**” (Video aired June 2, 2016). <https://vimeo.com/162718181>

Guest Lecturer. “**Resume Writing and Interviewing Skills.**” (September 11, 2015). Canyon Crest Academy. Business Management Class.

Speaker. “**Effective Interviewing and Resume Writing.**” (March 4, 2014). Teen Volunteers in Action (TVIA). San Diego, CA.

Speaker. “**Establishing Credibility.**” (March 3, 2014). Students in Free Enterprise/Junior Achievement Event. San Diego, CA.

Speaker. “**Professional Appearance & Polished Introductions.**” (March 14, 2013). Students in Free Enterprise/Junior Achievement Event. San Diego, CA.

Judge. “**Junior Achievement’s Local Entrepreneurship Competition.**” (May 16, 2013 & May 24, 2012). Event held at Scottish Rite Center. San Diego, CA.

Speaker. “**Tips for Creating Professional Presentations.**” (November 28, 2012). Torrey Hills School. San Diego, CA.

Speaker. “**How to Present Yourself as a Leader.**” (March 27, 2012). Students in Free Enterprise/Junior Achievement Event held at Point Loma Nazarene University. San Diego, CA.

Guest Moderator. Point Loma Association Retreat. (Jan. 14, 2012). Point Loma Town Hall. Point Loma, CA.

Judge. **AP History Business Plan Proposals and Presentations.** (Dec. 15, 2011 & Dec. 16, 2010). Mission Hills High School. San Marcos, CA.

Speaker. “**Speaking Tips for Professional Presentations.**” (Nov. 29, 2011) Mission Hills High School. San Marcos, CA.

Speaker. “**Standing Out in the Job Market.**” (March 13, 2011). Students in Free Enterprise/Junior Achievement Event held at Point Loma Nazarene University. San Diego, CA.

Moderator. “**Branding Yourself.**” (October 18, 2011). Fermanian School of Business. Point Loma Nazarene University. San Diego, CA.

Guest Speaker. “**Basic Speaking Tips.**” (October 14, 2011 & October 20, 2010). Torrey Hills Elementary Fifth Grade Classes (150 students). San Diego, CA.

Speaker. “**Resume Writing and Job Search Tips.**” (December 12, 2010). Job Skills Workshop for CASFAA, California Association of Student Financial Aid Administrators, Manchester Grand Hyatt, San Diego, CA.

Speaker. “**Tapping the Hidden Job Market through Informational Interviews.**” (April 2010). PRONTO: Professional Communication Training for College Students, UCSD, Express to Success Programs. Co-sponsored by KAPLAN Test Prep and C.Charles Jackson Foundation.

Speaker. “How to Make Yourself Stand-Out in a Tough Job Market.” (March 4, 2009). Students in Free Enterprise/Junior Achievement Event held at Point Loma Nazarene University. San Diego, CA.

Speaker. “Networking and the Informational Interview.” (September 21, 2008). **PRONTO: Professional Communication Training for College Students**, UCSD, Express to Success Programs. Co-sponsored by KAPLAN Test Prep and C.Charles Jackson Foundation.

Speaker. “The Brand You.” (March 12, 2008). Students in Free Enterprise/Junior Achievement Conference held at Point Loma Nazarene University, San Diego, CA

Speaker. “How to Dress for Success.” (February 27, 2007). Students in Free Enterprise/Junior Achievement Conference held at Point Loma Nazarene University. San Diego, CA

Speaker. “Standing out from the Crowd,” (October 21, 2005). Fermanian Business Center Event entitled “Making Yourself A Known Entity.”

INSTITUTIONAL, DEPARTMENTAL & COMMUNITY SERVICE

PLAN ALL FSB CHAPELS

Spring 2016-Present

- Coordinate announcements by FSB Club Leaders and New Faculty for the Fall Chapel
- Coordinate alumni panel for the Spring FSB Chapel
- Create and Present PowerPoint for FSB Advising Chapel in the Fall and Spring

BBA RECRUITING EVENTS / PROGRAM INVOLVEMENT

Spring 2017-Present

Bachelor of Business Administration Program

BBA Program Director (part of job as Associate Dean)

- Organize BBA Only Recruiting Events and line up panelists
- Plan and facilitate BBA Faculty Meetings each semester
- Interview 20-30 BBA applicants annually
- Attend BBA Info. Only Events
- Line-up speakers for ADC Events
- Liaison between Student Success Counselors and Enrollment Counselors at each program location
- Attend monthly meeting of AC Program Directors
- Help coordinate and plan BBA Information Recruiting Events
- Attend over BBA Information Events and Speak to Potential Students

ASSESSMENT COMMITTEE, Fermanian School of Business (FSB):

Fall 2009-Present

- Attend monthly meetings to review assessment plan and data to ensure continuous program improvement and fulfillment of external accreditation requirements.
- Work closely with university’s director of institutional effectiveness and committee members to develop assessment plan.

- Identify assessment measure to address various program learning outcomes.
- Pinpoint assessment measures to address WASC's core competencies.
- Piloted the initial use of Live Text for assessment purposes in the Fermanian School of Business.
- Collect and assess data every semester on Oral and Written Communication.
- Review assessment data and make recommended programmatic changes based on results.
- Provided Bus. 313 class rubrics and assessment outcomes to be used as an example of how Live Text may serve as a tool for assessment at ACBSP 2010 conference in San Diego, CA.

UNDERGRADUATE COMMITTEE, FSB:

Fall 2009-Present

- Serve as chair of the FSB Undergraduate Committee
- Organize and facilitate regular Committee Meetings
- Review study abroad and course transfer proposals weekly
- Review curriculum
- Present curriculum proposals at FSB faculty meetings

STRATEGIC PLANNING COMMITTEE, FSB:

Fall 2018-Present

- Involved in leading focus student and faculty focus groups designed to get input on FSB mission, vision, and values.
- Created clear mission, vision, and values for FSB.
- Participate in ongoing meeting focused on implementing updated mission, vision, and values.

EXPERIENTIAL LEARNING COMMITTEE, FSB:

Fall 2016-Present

- Attend bi-monthly meetings to discuss experiential learning opportunities in FSB undergraduate and graduate courses.
- Analyze inclusion of experiential events in each FSB course, by grade level, and by major to ensure experiential learning is being addressed in each major and at each grade level.

RANK & TENURE COMMITTEE:

Fall 2013-Spring 2015 / Fall 2019-Present

- Served in 2013-15 as a faculty council representative and appointed in 2019-Present for a 5 year term.
- Attend weekly meetings.
- Carefully review and evaluate faculty ePortfolios for promotion and tenure.

FACULTY RESOURCES COMMITTEE (FRC):

Fall 2016-Spring 2019

- Selected by Faculty Governance Committee to serve as Chair of FRC AY16-17 & AY 17-18.
- Coordinated monthly meetings of 6 committee members.

- Primary responsibilities included reviewing and evaluating RASP and Sabbatical Applications.
- Collaborated with Office of Global Studies to evaluate Faculty Led Travel Course Proposals.
- Addressed instructional technology and classroom concerns raised by faculty.

DEPARTURE ORIENTATION SPEAKER, GLOBAL STUDIES OFFICE: Fall 2014-Present

- Invited to speak each semester to future study abroad students on how to leverage their study abroad experience in person and online.
- Share strategies for leveraging their international experience on a resume, in a job interview, and by conducting informational interview to expand their global network.

STUDENT SUCCESS COLLABORATIVE (SSC): Summer 2014-Spring 2019

- Served as a member of the “Leadership Team” that reviews and provides feedback on a program that aims to ensure student success.
- Participated in bi-monthly conference calls with team on program updates.
- Goal was to provide user friendly program that allows faculty to identify and support high risk students.
- Nominated to serve as one of two individuals at PLNU to take part in the SSC Fall 2016 Targeted Campaign Intensive Program (Leadership Webinar Series).

FACULTY RETIREMENT DINNER COMMITTEE (Chair): Spring 2014-Present

- Organize program and speakers; coordinate the design, printing, and delivery of over 350 invitations for PLNU’s Annual Retirement Dinner, and coordinate customized gifts for each retiring faculty member.
- Meet with Catering Manager and Florist to ensure flawless event.

SPEAKER FOR ADMISSIONS PREVIEW VISITS: 2009-Present

- Regularly speak as a faculty representative to senior recruits and their families regarding PLNU’s Preview Day Visits during November and April.
- Present a “mock” lecture to “Preview Day” students several times each semester.
- Explain faculty and student expectations.
- Stress the need for time management, balance, and establishing a relationship with professors and advisor.

COMMENCEMENT INVOLVEMENT: Commencement 2009-Present

- Invited by Vice-Provost to serve as “Hooding Team Coordinator” for all three commencement ceremonies (one graduate and two undergraduate ceremonies).
- Invited by President Brower to deliver the “Making the Point” Address for the 2014 the two Undergraduate Commencement Ceremonies.
- Served as honor guard for three commencement ceremonies.
- Served as part of hooding team for four years at 2-4 commencement ceremonies.

ACOLYTE COORDINATOR: Bethlehem Lutheran Church**2012-2019**

- Recruited and trained children grades 2-6 on acolyte duties.
- Created and distributed monthly acolyte schedule for two church services every Sunday.
- Trained new coordinator and serve as a resource for her moving forward.

TRAINED PEER EVALUATOR:**Fall 2015-Present**

- Participated in peer evaluation training to ensure calibration of rubrics used to evaluate faculty.
- Observed and evaluated two faculty members each semester.

PANELIST, NEW FACULTY ORIENTATION:**2016, 2017, 2018**

- Invited by Deans to serve as a panelist for new faculty.
- Asked to share why I chose PLNU and why PLNU chose me.

NEW FACULTY MENTOR:**Fall 2016-Spring 2017 / Fall 2019-Spring 2020**

- Invited by Deans to serve as new faculty mentor
- Check in weekly with New Faculty Member to address any concerns new member may have and provide continual support and encouragement for new faculty member.

PRESENTER, CENTER FOR TEACHING & LEARNING WORKSHOPS: 2012, 2014, 2017

- Invited to present work on Scholarship of Teaching and Learning.
- Invited to present at three CTL workshops for faculty.
- Workshop #1: Explained and Demonstrated how to “Create and Add Video in Eclass.”
- Workshop #2: Shared advice for creating a well-organized syllabus and effectively incorporating learning outcomes.
- Workshop #3: Title of Session: “Three Life Changing Assignments” - Shared directions and students samples regarding resume writing, informational interviews, and website development with faculty.

GRADUATE & EXTENDED STUDIES COMMITTEE:**Fall 2013-July 2016**

- Served as interim GESC Chair month of June 2016.
- Carefully evaluated proposals for various graduate programs.
- Recommended approval, denial, or revisions to graduate admission proposals.

SPEAKER FOR PLNU’S SCHOOL OF EDUCATION**January 8, 2016**

- Invited by school dean to speak on my research in the area of Scholarship of Teaching and Learning
- Shared how three conference paper in the area of STL originated and came to fruition.

GUEST SPEAKER ON RESUME WRITING ~ PLNU PHYSICS DEP’T: Spring 2015-2017**HONORS MENTOR:****2015-2016**

- Oversaw student's honors project – met weekly to discuss progress and discuss ideas.
- Provided support and encouragement for student throughout academic year.

LAUNCH POINT (formerly SIFE) FACULTY ADVISOR:

Fall 2012-Spring 2016

- Serve as mentor to Students in Free Enterprise at PLNU.
- Meet regularly to plan annual convention.
- Partner with Junior Achievement to educate high school students in creating business plans.

FACULTY COUNCIL:

Fall 2013-Spring 2015

- Honored to be nominated and elected by faculty body to serve as vice-chair (2013-2014) and chair (2014-2015) of Faculty Council.
- Supported and addressed faculty concerns in a professional and timely manner.
- Coordinated faculty four faculty chapels throughout the academic year.
- As chair, also served on planning agenda committee to help ensure organized and efficient faculty meetings.

SUMMER PLANNING GROUP:

Fall 2012-Spring 2015

- Invited by Dr. Jeff Bolster, Dean of Students, to serve on this group comprised of various staff members.
- Share Summer School Task Force recommendations to ensure a smooth implementation with other summer initiatives.
- Attend monthly meetings to discuss summer issues regarding housing, conference services, and academic calendar.
- Coordinate the departure of Spring students, arrival of summer residents (including students, student research assistants, conference services employees, and campers).
- Ensure smooth transition between academic year and summer session.

INTERDISCIPLINARY COMMITTEE:

Spring 2014-Spring 2015

- Invited by Dr. Dave Phillips to serve on this committee, including eight faculty members.
- Collaboratively work with committee members to develop a Master of Arts in Strategic Organizational Leadership Program including: program description, curriculum contents, and learning outcomes.

STRENGTHS ON THE POINT COACH:

2011- 2015

- Participated in three training sessions on Strengths-Finder Assessment as part of professional development program “Strengths on the Point” through Point Loma Nazarene University.
- Individually coach university students through Point Loma Nazarene University's Office of Vocation and Professional Studies.
- Coaching involves meeting with a student individually for one hour and helping the student recognize and effectively utilize his/her strengths.

CHAIR, SUMMER SCHOOL TASK FORCE (SSTF):**Fall 2012-Fall 2014**

- Coordinated and supervised a task force of eight faculty/staff members who conducted an extensive study of summer school involving data collection, data analysis, and recommendations regarding the academic needs of our students and non-PLNU students for Summer 2013.
- Addressed course preferences, platform preferences, housing preferences, and marketing preferences.
- Within two months, generated a 70+ page report and a Power Point presentation which was delivered to the faculty which addressed our students' academic needs and preferences for Summer 2013.
- Final Summer 2013 enrollment figures show an increase of 32% from last Summer 2012 and registered credit hours for students Summer 2013 reveals a 44% increase from Summer 2012. Net revenue generated in Summer 2013 increased 92% from net revenue generated in Summer 2012.

FUTURE INITIATIVES THINK TANK (FITT) MEMBER:**Fall 2012-Fall 2013**

- Nominated by Provost and Vice-Presidents to serve as a member of this team
- The group's purpose is to receive, generate, and submit to the Cabinet, on a monthly basis, ideas regarding institutional practices, services, organizational structure, educational programs or other innovations that have the potential to contribute to one or more of the tasks outlined by the Board of Trustees.
- Researched revenue-generating ideas and discussed ideas in small and large FITT groups.
- Attended regular monthly meetings throughout summer for both large and small groups.
- Supervised study regarding student course needs for Summer 2014 and recommended high demand courses for Summer 2014.
- Oversaw the advertising for Summer School 2014.
- Continue to support research needs for this initiative.

SUNDAY SCHOOL TEACHER:**2009-2014**

- Bethlehem Lutheran Church, Encinitas, California.
- Team each Fall Term Pre-school Class.

PROFESSIONAL SKILLS COURSE FOR PROJECT REACH:**Fall 2013 & 2016**

- Designed a 4 week mini-course on professional skills to help low income or unemployed individuals prepare to enter the work force.
- Instruct 4 week course twice a year for Project Reach. Project Reach is a non-profit organization whose goal is to work with low income or unemployed individuals to become independent.
- Cover topics such as: introductions, resume writing, and interviewing. Participants in the course create a custom resume and business card. For the final class period, each participant takes part in a mock interview with professionals from the business community.

FIRST YEAR EXPERIENCE (FYE) SMALL GROUP LEADER:**Fall 2013**

- Serve as a facilitator for a small group of 10-12 freshman.
- Meet five times throughout the semester to discuss their transition to college life, core values, and interest in finding a vocation.

ENROLLMENT COMMITTEE INVOLVEMENT:

Fall 2007-Spring 2010

- Regularly attended monthly meetings to discuss matters influencing university enrollment.
- Addressed student enrollment issues including recruitment, enrollment requirements, and student attrition.
- Regularly reviewed the university's admission requirements.
- Reviewed scholarship requirements based on G.P.A. and student need.
- Carefully considered and reviewed student appeals regarding de-enrollment.

GROUP PROJECTS – ADMINISTRATIVE COMMUNICATION CLASS (BUS. 313):

- Supervise the 8-10 group projects in Bus. 313 Course.
- Requires students to help a non-profit organization by identifying a problem the non-profit has, collecting data regarding the problem/solution, and finally, making a specific recommendation based on the findings

Below please find a list of just a few non-profits who have been helped over the past few years through Bus. 313 Student Projects:

- Alzheimer's Association of San Diego & Imperial Counties
- Invisible Children
- The San Diego Council on Literacy
- Meals-On-Wheels of Greater San Diego
- Hermanitas Mentor Program
- Nika Water
- Community Center for the Arts
- Nu Intentions
- Lazarian World Homes
- San Diego Chinese Historical Museum
- Helen Woodward Animal Center
- Young Life
- San Diego Rescue Mission
- Monarch School for the Homeless
- Floresta-recently changed to "Plant with a Purpose"
- San Diego District Attorney's Office
- Walking on Water
- American Red Cross
- American Lung Cancer Association
- Advocates for Injured Athletes Foundation
- Voices for Children
- Natural History Museum-Balboa Park
- Historic Railroad Museum-Balboa Park
- A Way to Help
- Head North

- Peninsula Family YMCA
- Project Concern International
- San Diego Youth & Community Service
- International Rescue Mission
- Restore International
- Surfrider Foundation
- Girl Scouts of America

PROFESSIONAL DEVELOPMENT

ACADEMIC COUNCIL LEADERSHIP RETREAT:

- **Jacobs Center for Neighborhood Innovation Two Day Retreat – August 20-21, 2019**
- **Center For Creative Leadership Two Day Retreat – August 14-15, 2018**

HYBRID AND ONLINE LEARNING DESIGN (HOLD) MEMBER:

- One of seven faculty members selected to participate in Point Loma Nazarene University's "Summer Institute."
- Participate in weekly consultations with employees in instructional technology services and the Center for Teaching and Learning.
- Charged with re-designing business communication course into a hybrid course.
- Focused on engaging students from a distance while supporting PLNU's mission.

TECHNOLOGY INTEGRATED LEARNING ENVIRONMENT (TILE) PARTICIPANT:

- Participated in a six week training program
- Recreated a course with an emphasis on technology as part of the learning environment.
- Interacted with colleagues throughout the summer to discover new ways of using technology in the classroom.

FACULTY LEARNING COMMUNITY MEMBER:

- Participated in a faculty learning community under the direction of Jo Clemmons and Becky Havens.
- Discussed effective teaching techniques with colleagues during monthly meetings.

CENTER FOR TEACHING & LEARNING WORKSHOPS:

- | | |
|---|---------------------------|
| • iPad FLC with Ross Oakes Mueller | Fall Semester 2018 |
| • GoReact with Sam Foley | September 19, 2018 |
| • Faculty Development Scholarship Day | August 21, 2018 |
| • Larry Michaelson – Team-Based Learning Workshop | February 26, 2018 |
| • Faculty Development Scholarship Day, Presenter "SSC for Advising" | August 22, 2017 |
| • Three Life-Changing Assignments (Presenter) | February 23, 2017 |
| • Internships at PLNU (Panelist) | November 9, 2016 |
| • Integrating Faith in the Classroom (Panelist) | November 2, 2015 |

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|---|--------------------------|
| • Scholarship of Teaching and Learning (Presenter) | Fall 2014 |
| • Totally TILE Reunion | February 20, 2013 |
| • Syllabus Writing Workshop (Presenter) | December 13, 2012 |
| • Eclass Workshop (Presenter) | December 11, 2012 |
| • “Teaching Critical Thinking Skills” Workshop with Bill Roberson | August 20, 2012 |
| • iPad Workshop | June 1, 2012 |
| • Tenure and Promotion Information Meeting | April 24, 2012 |
| • Faculty Learning Communities | Fall 2011 |
| • “I just want to be Whelmed” Workshop with Meggin McIntosh | August 18, 2011 |
| • Strengths Quest Training | December 3, 2010 |
| • “Creating a Community in Your Classroom” | August 12, 2010 |

PROFESSIONAL MEMBERSHIPS:

- | | |
|--|---------------------|
| Member, Bethlehem Lutheran Church | 1996-Present |
| Member, Christian Business Faculty Association | 2006-Present |
| Member, American Diabetes Association | 2007-Present |
| Member, Accreditation Council for Business Schools and Programs | 2010-Present |