

LISA C. BALDERSTON

Adjunct Instructor

CONTACT

lisa.balderston@yahoo.com

EDUCATION

Master of Arts in Creative Writing
and Literature

Fairleigh Dickinson University
2017-2019
(3.95 GPA)

Bachelor of Arts in English
San Diego State University

SKILLS

Knowledge of Canvas, Blackboard,
Zoom, PowerPoint and Photoshop

*Strong skills in writing, reading,
analysis and critical thinking*

Strong oral communicator
and lecturer in the classroom

*Effective written communicator to
students and other staff members*

Excellent teaching and motivational
skills when working with individual
students and encouraging them to

work to their potential

*Friendly, personable demeanor,
making interactions with students*

and colleagues pleasant

Strong ability to stay organized
regarding important deadlines
each semester.

OBJECTIVE

High-achieving adjunct professor of English and writing courses versed in classroom management and online instruction. Computer-savvy and dedicated to student success. Adept at creating an engaging curriculum and fostering student participation in both classroom and distant-learning environments. Highly effective at challenging students to express their knowledge and move beyond the basics of the subject matter.

EXPERIENCE

Adjunct Professor • Department of Literature, Journalism, Writing, and Languages
Point Loma Nazarene University
August 2021 to Present

Current Courses: WRI 1016 – College Composition (Research)
WRI 1010 – College Composition (Writing & Research)

- Prepare course materials such as syllabus, homework assignments and handouts for 3 sections of 2 courses in the semester
- Deliver lectures to undergraduates on topics regarding fundamentals of grammar, punctuation, formats, mechanics, rhetoric and writing strategies
- Evaluate and grade students' classwork, assignments, quizzes, exams diagnostic essays and academic papers
- Plan, evaluate and revise curricula, course content, course materials and methods of instruction
- Maintain regularly scheduled office hours to assist students in person and online

Supplemental Instruction Leader/ Instructional Assistant/Tutor • English Department
San Diego Miramar College
2017 –2019

- Work with ESOL, developmental English, transfer-level English and international students to teach grammar, reading, writing, and critical thinking
- Utilize variety of technologies and instructional methodologies to keep students engaged
- Mentor struggling students regarding course materials and other academic issues
- Develop lesson plans, organize course materials and keep students on-task
- Create a wide range of assignments, exercises and discussions to improve writing skills
- Create thought-provoking small and large group discussions and workshop assignments
- Work closely with professors, as mentors, in classroom management, pedagogy, assessment, lesson planning and presentation

Event Photographer/Business Owner
Balderston Portraits
1999 –2017

- Photograph events with attention to portraits and photojournalistic style
- Generate advertisements, printed materials, websites, marketing displays
- Track, reconcile budgets and all documents (contracts, invoices, etc.)
- Coordinate schedule, appointments, events, administrative tasks outside of the office
- Process payments, maintain check receipts, ledgers, invoices/reconcile accounts